

## FIFTH YEAR – SEMESTER – IX

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<b>AC 904</b>	<b>PROFESSIONAL PRACTICE</b>	<b>(L=2,S=0,W=0)</b>	<b>CREDITS=02</b>
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<b>INTERNAL ASSESSMENT(ASSIGNMENTS,QUIZ) = 50</b>	<b>CONTACT HRS/WK = 02</b>
<b>UNIVERSITY EXAMINATION = 50</b>	

**Focus :** Creating an awareness of the role & responsibilities of an architect.

**Contents :** Role of an architect, responsibilities and liabilities with respect to client and society. Duties, powers and functions.  
Architects Act 1972- aims, objectives , provisions for registration with Council of Architecture. Rules and regulations under the Act, Indian Institute of Architects and its role. Professional work and scale of fees, mode of working and payments, phasing of projects etc. Architectural Competitions- need, procedures for conducting , rules and regulations etc. Arbitration - settling of disputes through arbitration, the Arbitration Act, procedures and method of working. Role of an architect as an Arbitrator.  
Valuation of properties - land and buildings, role of architects as approved valuers. Methods & Techniques for valuation.  
Tendering, contracts and articles of agreement, execution of contract, appointment of clerk of works, site supervisor, contractor and subcontractor etc.  
Office Management : Types of firms and legal implications. Accounts and Finance, procedures for loans. Maintaining office records. Office personnel and legal provisions regarding employees of small firms. Settling problems and disputes arising out of contract conditions extra items variation in work quality, insurance and compensation of workers etc.

### REFERENCES:

<b>SR.NO.</b>	<b>TITLE</b>	<b>AUTHOR</b>
01.	Professional Practice	Roshan Namavati
02.	Code of Professional Conduct	IIA Publication